

Overview

FEDERAL MINISTRY OF EDUCATION, HEADQUARTERS

FEDERAL SECRETARIAT COMPLEX, PHASE III, AHMADU BELLO WAY, ABUJA

INVITATION FOR TENDER / PREQUALIFICATION / EXPRESSION OF INTEREST (EOI) FOR GOODS, WORKS AND SERVICES FOR EXECUTION OF 2021 APPROPRIATION FEDERAL MINISTRY OF EDUCATION, HEADQUARTERS

(1) INTRODUCTION

The Federal Government of Nigeria has appropriated funds to the Federal Ministry of Education, Headquarters in the 2021 Fiscal year for the procurement of Goods, Works and Services (Consultancy and Non-Consultancy) for the execution of policies, programmes and projects towards achieving the mandate of the Ministry. In compliance with the provisions of the Public Procurement Act, 2007 and other extant guidelines for the award of contracts in the Federal Public Service, the Ministry wishes to invite experienced and competent Contractors/Suppliers/Service Providers/Consultants to submit bids/Prequalification documents/ Expression of Interest documents for the following Projects:

(2) SCOPE OF WORKS/GOODS/SERVICES

CATEGORY A: WORKS

LOT NO

PROJECT TITLE

W1	Provision of security infrastructure like perimeter fencing, solar street lights, solar powered /motorized borehole, CCTV etc. in selected Federal Unity Colleges (FUCs)
W2	Rehabilitation and equipping of Laboratories in selected FUCs
W3	Rehabilitation of classrooms and hostels in selected FUCs
W4	Upgrading of infrastructure, erosion control, repairs of flooding, rainstorm and damages in selected FUCs
W5	Erosion control/ landscaping & provision of retaining wall across the some selected FUCs
W6	Construction/Renovation of facilities for the newly established Federal Science and Technical Colleges
W7	Provision of Solar Powered/Motorized Boreholes with Reticulation, VIP Toilets at strategic areas in both hostel and classroom areas and modern kitchen in selected FUCs
W8	Renovation and Furnishing of inspectorate offices of the Federal Ministry of Education in the 36 states of the Federation and Federal Capital Territory

W9	Construction of Modern Prototype Laboratories Consisting of Physics, Chemistry, Biology, Agricultural Science And Technical workshops in six (6) selected FUCs across the six (6) geopolitical zones
W10	Construction of Class room in Katsina North Senatorial District
W11	Construction and Furnishing of two classrooms blocks in Dange/Shuni, Kebbe and Yabo Local Government of Sokoto State
W12	Construction of one classroom in Kwara Central Senatorial District, Kwara State
W13	Construction of a block of two class room in Katsina Central Senatorial Katsina State
W14	Completion and furnishing of common room by Kebbi State Student Association (KESSA) Kebbi State
W15	Construction of a block of two classrooms in plateau central senatorial district, plateau state
W16	Construction of a block of classroom in LGEA Mbatem, Gboko LGA, Gboko/Tarka Federal Constituency, Benue State
W17	Construction of a two Block of Classrooms in Ogun West Senatorial District, Ogun State

W18	Construction of One Block Of Class Room in Musawa/Matuzu Federal Constituency, Katsina State
W19	Construction of Two Block Of Classrooms in Onitsha North/South Federal Constituency, Anambra State
W20	Construction Of One Block Of Classroom in Kwande/Ushongo Federal Constituency, Benue State
W21	Construction Of One Block Of Classroom in Bakori -Danja Federal Constituency, Katsina State
W22	Construction Of One Block Of Classroom in Igabi Federal Constituency, Kaduna State
W23	Construction Of A Block Of Two Class Room in Osun West Senatorial District, Osun State
W24	Construction Of One Block Of Classroom in Kaga/Gubio/ Magumeri Federal Constituency, Borno State
W25	Construction Of Two Block Of Classrooms in Ebonyi Central Senatorial District, Ebonyi State
W26	Clearing Of Site For Ikensi, Atubo Obiata College, Bayelsa East Senatorial District, Bayelsa State

W27	Construction Of Special Education Infrastructure in Lagos State University
W28	Completion Of Ongoing Special Educational Support infrastructure in University Of Lagos
W29	Servicing And Replacement Of Parts For The Elevators
W30	Construction of Student Hostels at Kachia, Mani And Daura in Katsina North Senatorial District, Katsina State

CATEGORY B: GOODS

LOT NO	PROJECT TITLE
G1	Procurement Of Classroom Furniture And Learning Equipment in Federal Unity Colleges
G2	Supply Of Utility Vehicles Forstep B Project And Inspectorate Offices Of Selected States
G3	Supply And Installation Of Modern Science And Technical Equipment (Including ICT Facilities) In Selected FUCs

G4	Supply And Installation Of Technical Workshop Materials, Consumables And Accessories For Regular Experiment
G5	Supply Of Library Books And Equipment
G6	Supply Of Computers And Other ICT Equipment
G7	Supply Of Motor Parts And Tyres
G8	Supply Of Working Tools In Selected Inspectorate Offices Of Federal Ministry Of Education in The 36 States Of The Federation And Federal Capital Territory, Abuja
G9	Supply Of Instructional Materials For Primary/Secondary Schools in FAGGE Federal Constituency, Kano State
G10	Supply Of Instructional Materials/laptops To Army University
G11	Supply Of Computer Laptops in Abadam Guzamala, Kukawa And Mobbar Federal Constituency, Borno State
G12	Supply Of Buses To Schools in Katsina North Senatorial District, Katsina State.

G13	Supply Of Laptop For Youths And Secondary School Students In Lagos
G14	Supply Of Customized School Bags, Textbooks, Writing Materials And Other Instructional Materials For Students in Selected Schools in Lagos
G15	Supply Of Customized School Furniture in Lagos
G16	Supply Of Buses For Movement Of Students Of Selected Public Schools And Vulnerables in Lagos
G17	Supply Of Educational Learning Material to Selected Schools in Katsina North Senatorial District

CATEGORY C: SERVICES

LOT NO	PROJECT TITLE
C1	Consultancy Service For The Provision Of Skill-Acquisition And Development For 1,500 Selected Artisans In The Six Geo-Political Zones & FCT

C2	Engagement Of Consultants to Deliver Workshops, Capacity Building And Enlightenment Campaign For Staff And Students
C3	Repair Of Motor Vehicles And Supply Of Motor Vehicle Spare Parts

(3) ELIGIBILITY REQUIREMENTS

Prospective bidders must possess the under-listed requirements to be eligible in this procurement process:

- (a) Evidence of Business Name or Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC 1.1 or CAC2 and CAC7;
- (b) Evidence of Company's Income Tax Clearance Certificate (or Personal Income Tax Clearance Certificates of all the Partners in case of Business Name) for the last three (3) years valid till 31st December, 2021; with minimum average turnover of N500 million for Lot W27-W28 and N20 million for other lots.
- (c) Evidence of current Pension Clearance Certificate valid till 31st December, 2021;
- (d) Evidence of current Industrial Training Fund (TTF) Compliance Certificate valid till 31 December, 2021;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31 December, 2021;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants, and Services Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2021 or valid Certificate issued by Bureau of Public Procurement (BPP);
- (g) Sworn affidavit:

- Disclosing whether or not any officer of the relevant committees of the Federal Ministry of Education or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- No Partner/Director has been convicted in any Country for criminal offenses related to fraudulent or corrupt practices or criminal misrepresentation or falsification of facts relating to any matter; and
- The Company is not under receivership, the subject of any form of winding up petition or proceedings insolvency or Bankruptcy;

(h) Company's Audited Accounts for the last three years (2018, 2019 & 2020);

(i) Evidence of financial capability to execute project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, ARCON, CORBON ETC.);

(k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(l) List of Equipment with proof of Ownership/Lease (for works);

(m) Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorized representatives should bid for the vehicles (Lots G2, G12 and G16)

(n) For Supply of Equipment: Letter of Authorization as representative of the Original Equipment Manufacturers (OEMs);

(o) Category C: Evidence of Firm's current registration with relevant regulatory professional body(ies);

(p) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner); and

(q) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) COLLECTION OF TENDER DOCUMENT'S

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Assistant Director (Procurement) Room 3.17 Podium L, 3rd Floor on evidence of payment of a non-refundable tender fee of N10,000.00 per Lot, paid into the Federal Ministry of Education Hqtrs's Remita account in any commercial bank in Nigeria.

(5) SUBMISSION OF TENDER DOCUMENT

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to:

The Director Procurement,

Federal Ministry of Education Hqtrs,

Federal Secretariat, Abuja.

and clearly marked with (the name of the project and the Lot number).

Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box at the Assistant Director office (Procurement), Room 3.17 Podium L, 3rd Floor **not later than 12:00 noon on Tuesday, 30 March, 2021** for Category C and **12:00 noon on Tuesday, 27 April, 2021** for Categories A and B

Please, ensure that you sign the Bid Submission Register in the Assistant Director's office (Procurement), Room 3.17 Podium L, 3rd Floor as the Federal Ministry of Education will not be held liable for any misplaced or wrongly submitted bids.

(6) OPENING OF EOIs AND TECHNICAL BIDS

The Eoi documents and technical bids will be opened immediately after the deadlines for submission at **12:00 noon on Tuesday, 30 March, 2021** and **12:00 noon on Tuesday, 27 April, 2021** respectively, at the Ministry's Conference Hall 2nd floor, while the Financial bids will be kept un-opened. For further enquiries, please contact the Procurement Department on 08035921092 or 08067004251

(7) GENERAL INFORMATION

- (a) Bids must be in English Language and duly signed by an official authorised by the bidder;
- (b) Bids submitted after the deadline would be returned un-opened;
- (c) Bidders should not bid for more than two (2) Lots;
- (d) All costs will be borne by the bidders;
- (e) Category A & B: Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened; and
- (f) Category C: Only shortlisted firms will be invited at a later date for collection of Request for Proposals;
- (g) The Federal Ministry of Education is not bound to shortlist/pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liability in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED:

**THE
FEDERAL MINISTRY OF EDUCATION**

PERMANENT

SECRETARY